



DONATION REQUEST POLICY

Single Hill Brewing Company is committed to supporting our local community and organizations that fall within our cultural beliefs. Although we truly wish we could, we cannot support every great event or worthy cause due to the large number of requests we receive throughout the year. So please, don't take it personally!

We ask that donation requests be submitted no less than six weeks prior to your event. We allocate our charitable giving budget on a first come, first serve basis, usually a few months in advance, so the sooner we know about your event, the more likely we will be able to contribute. You can expect to receive a response within two weeks of your request submission.

All donation requests must be submitted in writing. (See page 2 for our Donation Request Form.) Due to the large number of requests, we cannot return all phone calls asking for donations.

A few things to note:

- We do not offer cash sponsorships or donations at this time.
- In order to support as many causes in our community as possible, each qualified organization will be allowed a maximum of one donation per calendar year.
- All donations are to be picked up at the brewery at a prearranged time, and we ask that empty kegs be returned within one week following your event.
- Acquiring the appropriate equipment needed to dispense any donated beer is the responsibility of the charity. If interested, hand pumps can be rented from the brewery (if available), but we ask that these be returned within one week following the event as well.
- By law, we cannot make donations of beer to private parties and/or non-tax exempt organizations.

Questions? Please contact events@singlehillbrewing.com

Name of Organization

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Address

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Contact Person

Website

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Email Address

Phone Number

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Is your organization a registered 501(c)3 or 501(c)6?

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Does your event have a Special Occasion License?

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Requested donation (please check one)

Beer to be served at my event*

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Auction/Raffle item

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*If beer to be served is requested, please include a copy of your organization's 501(c)3 or 501(c)6 registration and your event's WSLCB Special Occasion License. Both need to be received before beer can be donated.

Briefly describe the purpose and/or mission of your organization:

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Describe event & purpose of donation, including approximate number of attendees/participants, explanation of any recognition for Single Hill Brewing Company, etc.

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Date of Request

Event Date

Desired pick-up Date

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